

# DCHS ANTIQUE FAIR VENDOR APPLICATION

August 20, 2022

## Guidelines

**Location:** The Deschutes County Historical Society Antique Fair takes place on the grounds of the Deschutes Historical Museum, 129 NW Idaho Ave, Bend, Oregon 97703 on August 20, 2022. Surface is landscaped grass and sidewalks, with many trees for shade.

**Booth Space Request:** 10 x 10 spaces cost \$100.00. Booth spaces are assigned on a first come, first served basis. Applications will be reviewed as long as space is available, with assignments committed by June 30, 2022. It is the vendors responsibility to provide their own tables, tents, etc and insurance against theft or loss. THERE IS NO ELECTRICAL POWER AVAILABLE FOR VENDOR BOOTHS.

**Submission:** Email this signed form to [info@deschuteshistory.org](mailto:info@deschuteshistory.org), or send via mail to the address above.

**Payment:** Payment for booths is due upon approval and booth assignment. Vendors will be notified of approval within two weeks of their application. Payment can be made securely online at [paypal.me/deschuteshistory](https://paypal.me/deschuteshistory), sent by mail to the address listed above, or over the phone by calling 541.389.1813.

**Hours:** 9 am to 6 pm for the public. Vendors will have access to the grounds as of 7 am and are required to stay set up until closing. If the vendor sells out before closing time, they must leave their set up until closing to avoid disrupting customers and other vendors.

**What may be sold:** any item made before 1970 (50 years minimum) but no replicas or reproductions. Fair committee members will review applications for approval; the committee will strive to present a broad range of antiques to our audience and try to avoid duplication of wares. However, such an outcome can't be guaranteed. Please wait to submit payment until you have been approved and assigned a booth number.

**Who May Sell:** Any dealers, shop owners, and individuals who have antiques to sell are welcome to apply.

**Code of Ethics and Conduct:** All vendors must comply with all Federal, State, and local regulations regarding public health, fire, safety, and welfare. In addition, verbally or physically abusive or dangerous/disruptive behavior, hawking (offering goods for sale aggressively), sound/music, and artificial scents should be kept to a minimum. If mitigation in any of the above instances is not successful, the vendor may be asked to leave.

**Questions:** Call us at 541.389.1813 or email us at [info@deschuteshistory.org](mailto:info@deschuteshistory.org)

## VENDOR INFORMATION

<b>COMPANY NAME</b>	
<b>CONTACT NAME</b>	<b>NUMBER OF BOOTHS REQUESTED</b>
<b>ADDRESS</b>	
<b>PHONE</b>	<b>EMAIL</b>
<b>FAX</b>	<b>WEBSITE</b>

DESCRIPTION OF MERCHANDISE No replicas or reproductions, pre-1980

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CERTIFICATION

I have read the Antique Fair Guidelines and agree to abide by them. By signing this application form, the Vendor and all associates release the Deschutes County Historical Society and its volunteers, employees, or sponsors from all liability for any damage, injury or loss to any person or goods that may arise from participation in the Deschutes County Historical Society's Antique Fair.

NAME	COMPANY NAME (If applicable)
SIGNATURE	DATE